

NOTICE

Notice is hereby given that the 7th Annual General Meeting of the members of the company will be held on Tuesday the 28th September, 2021 at 3.00 P.M. through Video Conference (VC)/ Other Audio Visual Means (OAVM) facility conducted from the registered office of the company to transact the following business:

Ordinary business:

To appoint statutory auditor and fix their remuneration

RESOLVED THAT pursuant to sec 139 of the companies Act 2013, Mr. Raveesh Jishu FCA (MNo.212822), Chartered Accountant be and is hereby appointed as statutory auditor of the company to hold office for a period of one year from the conclusion of this Annual General Meeting to the conclusion of 8th Annual General Meeting, at such remuneration as may be determined by the Board of Directors.

Special Business:

2. To consider and if thought fit to pass with or without modification, the following as an ordinary resolution:

RESOLVED THAT this meeting stands adjourned to a future date, as may be decided by the Board of Directors of the company, to consider the annual accounts of the company as audited and reported by the Auditors and the Directors report to the Shareholders.

By Order of the Board of Directors

ELAVANA SASINDRAN
DIN: 06737287
(Director & Chairman)

Place: Vadakara
Date: 11-09-2021

NOTES

1. Pursuant to the [Circular No. 14/2020 dated April 08, 2020](#), issued by the Ministry of Corporate Affairs and such other amendments in this regard, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM. However, the Body Corporate are entitled to appoint authorized representatives to attend the AGM through VC/OAVM and participate thereat and cast their votes through e-voting.
2. In view of the massive outbreak of the COVID-19 pandemic, social distancing is to be a pre-requisite and pursuant to the [Circular No. 14/2020 dated April 08, 2020](#), issued by the Ministry of Corporate Affairs, physical attendance of the Members to the AGM venue is not required. Hence, Members have to attend and participate in the ensuing AGM through VC/OAVM.
3. Members may attend the AGM, by following the invitation link sent to their registered email ID along with login credentials.
4. In case of Android/I-phone connection, Participants will be required to download and Install the appropriate application as given in the mail to them. Application may be downloaded from Google Play Store/ App Store.
5. Further Members will be required to allow Camera and use Internet audio settings as and when asked while setting up the meeting on Mobile App. Those Shareholders whose email IDs are not registered, are requested to register their email ID with the company by providing their PAN, Folio Number and Number of shares held by them. In case of any queries, shareholders are requested to contact the company's Registered Office Number +91 9142592598
6. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice.
7. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.

8. AGM has been convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA [Circular No. 14/2020 dated April 08, 2020](#) and MCA [Circular No. 17/2020 dated April 13, 2020](#).
9. The explanatory statement pursuant to the provisions of section 102 of the companies Act, 2013, setting out material facts in respect of the item no.4&5 is annexed hereto.
10. All document referred to in the notice and the explanatory statement including the share holders register are opened for the inspection at the registered office of the company on all working days during business hours still the date of the meeting.
11. The queries can also given in advance at companies Registered Office within 7 days before the meeting or the members can mail their quires to vcfpcompany@gmail.com id.

Explanatory Statement pursuant to Section 161(1) of the Companies Act, 2013

Item -2

Due to lockdown and connected situation being arisen in various areas in Vadakara due to Covid pandemic, the finalization of accounts for the year ended 31st March, 2021 is expected to take more time. It is therefore considered desirable that the annual general meeting be held within the prescribed time as specified under Section 166 of the Companies Act and adjourn the same to a future date for consideration of annual accounts as audited by the Auditors of the company and the Directors Report to the Shareholders. Hence the resolution

None of the Director is interested in the above resolution